

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, November 7, 2024

7:30 P.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Alison Gilbert
Robert Koonin
Leigh Minsky
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Devin Sakaria	Student Delegate

ABSENT

Michael Levine, Vice President
David Dubner
Karina Báez Assistant Superintendent for Elementary Education

5:30 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, Mr. Minsky moved, seconded by Ms. Ben-Levy and carried by a vote of 6-0 (Mr. Dubner absent), that the Board of Education adjourns to Executive Session at 5:33 p.m., to discuss Personnel, Real Estate and Legal issues. Ms. Ben-Levy moved, seconded by Dr. Gilbert to adjourn executive session at 7:35 p.m.

Ms. Ben-Levy called the meeting to order at 7:38 p.m.

7:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Treasurer's Report for September 2024
(Attachment T)

Ms. Ben-Levy moved, seconded by Mr. Koonin carried by a vote of 5-0 (Messrs. Dubner and Levine absent), to accept the Treasurer's Report for September 2024.

Recommendation to accept the Claims Auditor's Report for September 2024

Ms. Ben-Levy moved, seconded by Mr. Koonin carried by a vote of 5-0 (Messrs. Dubner and Levine absent), to accept the Claims Auditor's Report for September 2024.

Recommendation to accept the minutes from the following meeting(s):
October 10, 2024 and October 22, 2024

Ms. Ben-Levy moved, seconded by Dr. Gilbert, carried by a vote of 5-0, (Messrs. Dubner and Levine absent), to accept the minutes for October 10, 2024 and October 22, 2024.

Board President's Comments

Ms. Ben-Levy spoke about how beautiful the school's grounds looked with the American flags commemorating Veteran's Day. Ms. Ben-Levy thanked the Administrators, teachers and staff for what a great job they have done in educating our students on the importance of Veteran's Day.

Superintendent's Comments

Ms. Brown attended the Middle School Veteran's Day celebration this morning. The Middle School honored 6 veterans at an assembly in the front of the school building. The remaining schools will celebrate Veteran's day tomorrow. On behalf of the District, Ms. Brown thanked "all our veterans for their courage, strength and dedication to keeping us safe and thank you for everything you do for our country and our freedom."

Ms. Brown updated the Board on Remote Day held on Tuesday. She thanked the teachers, staff, students and families for all their hard work preparing for the day. Ms. Brown said we held a remote day so we are prepared for any emergency.

Ms. Brown read the following statement concerning the Regionalization initiative.

"As you know, we are closely monitoring the New York State Education Department (NYSED) Regionalization initiative and remain significantly concerned. There is healthy skepticism about both the process and the substance introduced by this mandate especially with questions surrounding state aid funding and the methodologies for determining measures.

The State's use of an "emergency" regulation related to regionalization is perplexing. We believe this goes beyond the authority of legislative bodies and locally elected school board, interfering with our district's operations.

Although we see great potential in engaging in cooperative projects both within our local BOCES and beyond, which we already do effectively, it is essential that decisions regarding what is best for our students and schools remain local. We took the opportunity to submit preliminary comments to the NYSED expressing these concerns.

Our number one priority is and will always be the well-being of the Roslyn School District. We believe that meaningful and lasting changes must only be made if they noticeably enhance our current systems, and such changes can only occur when all stakeholders are engaged in a collaborative process. The imposition of unfunded mandates from the State undermines this principle.

The Board of Regents held a meeting on November 4th and 5th, and we are hopeful that additional information may provide a deeper understanding of this matter. We anticipate gaining insights before the December Board of Regents meeting. We will continue to listen closely and we will act accordingly."

Ms. Ben-Levy stated the Board has worked very hard on this topic for the past few weeks. A letter was sent to the New York State Education Department on behalf of the District expressing the districts concerns on this issue. She thanked Ms. Brown for all of her hard work on this issue.

Ms. Ben-Levy read a Certificate of Special Congressional Recognition sent to the Board of Education, by Thomas Suozzi, U.S. Congress - Third District celebrating School Board Appreciation Week.

Student Delegate's Comments

Mr. Sakaria updated the Board on the recent activities and highlights of the OCC and High School

- Red Ribbon Week – promoting a healthy life style
- Recognized the efforts of the Bulldogs Marching Band for winning First Place with their highest score of 94.3 in the Small School Division 1 at the 2024 New York State Field Band Conference Championship. The
- OCC Halloween Feast was held on October 31.
- RCP will be performing Clue on November 22 and 23

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendums as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Seinfeld carried by a vote of 5-0, (Messrs. Dubner and Levine absent), to approve the agenda and agenda addendums as consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Seinfeld carried by a vote of 5-0, (Messrs. Dubner and Levine absent), to adopt the agenda and agenda addendums as consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3. Recommendation to increase the Security Aide hourly rate of pay from \$26.00 to \$28.00 per hour, effective January 1, 2025. After completion of 3 years of service as a Security Aide at the School District, the hourly rate of such Security Aide will increase to \$30.00 per hour.

Addendum

P.2 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
9	Deborah Prophett	Revise - Resignation for the	Teachers Aide	HS		11/1/24 (last day of		

		Purposes of Retirement				employment)		
		Delete #6 on Orig. P.2						

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Great Neck Public Schools
 Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Great Neck for the 2024-25 school year
 Fees: Total estimated to be \$7,500.00

The following items [(ii) through (vi)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget:

- (ii) Contractor: ACDS, Inc.
 Services: Instructional services for the 2024-25 school year
 Fees: **611 Grant**
 \$2,079.00 per student (4 students)
 Total will be \$8,316.00
619 Grant
 \$619.00 per student (4 students)
 Total will be \$2,476.00
- (iii) Contractor: All About Kids SLP, OT, PT, LMSW, Psychology, PLLC
 Services: Instructional services for the 2024-25 school year
 Fees: **611 Grant**
 \$2,079.00 per student (1 student)
 Total will be \$2,079.00
619 Grant
 \$619.00 per student (1 student)
 Total will be \$619.00
- (iv) Contractor: Alternatives for Children
 Services: Instructional services for the 2024-25 school year
 Fees: **611 Grant**
 \$2,079.00 per student (1 student)

Total will be \$2,079.00

619 Grant

\$619.00 per student (1 student)

Total will be \$619.00

- (v) Contractor: Brookville Center for Children’s Services, Inc.
Services: Instructional services for the 2024-25 school year
Fees: **611 Grant**
\$2,079.00 per student (9 students)
Total will be \$18,711.00
619 Grant
\$619.00 per student (5 students)
Total will be \$3,095.00
- (vi) Contractor: Henry Viscardi School
Services: Instructional services for the 2024-25 school year
Fees: **611 Grant**
\$2,079.00 per student (1 student)
Total will be \$2,079.00

Recommendation to **amend** the following contract (vii) which was approved by the Board of Education on November 16, 2023 (item B.1. (ii)) and previously amended on June 26, 2024 (item B.1. (xxxii)):

- (vii) Contractor: North Shore School District
Services: District of Location Special Education Services for IEP service requirements for 2 students residing in Roslyn attending private school in North Shore for the 2023-24 school year
Fees: Total estimated to be ~~\$11,780.54~~ \$23,034.40

Recommendation to **amend** the following contract (viii) which was approved by the Board of Education on July 2, 2024 (item 16) and previously amended on October 10, 2024 (item B.1. (v)):

- (viii) Recommendation that the firm of Nawrocki Smith LLP Internal Auditors for the 2024-25 school year be paid an additional fee not to exceed \$9,500 pursuant to Article I B.12 of the contract.

Recommendation to **extend** the following contract [(ix) which was approved by the Board of Education on April 18, 2023 (item BOE.4, RFP # 22/23-33)], in order to renew:

- (ix) *Contractor: CESO Communications
Services: Communication Auditing Services for the 2024-25 school year as specified in the agreement
Fees: Total estimated to be \$26,000.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6500-801	FIELD TRIP EXP- M BAND	\$22,379.73
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$ 1,007.40
	Subtotal	\$23,387.13

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$23,387.13
	Subtotal	\$23,387.13

REASON FOR TRANSFER REQUEST: To cover costs associated with travel for local marching band competitions and club trips.

B.4. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$9,500.00
	Subtotal	\$9,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1320-443-03-9000-303	AUDITING- PROF SVCS	\$9,500.00
	Subtotal	\$9,500.00

REASON FOR TRANSFER REQUEST: To cover the cost of additional audit services.

B.5. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1670-200-03-9000-311	CENT PRINTING EQUIP	\$10,011.07
	Subtotal	\$10,011.07

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$10,011.07
	Subtotal	\$10,011.07

REASON FOR TRANSFER REQUEST: To cover the cost of purchasing two new technology devices through BOCES.

B.6. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1670-200-03-9000-311	CENT PRINTING EQUIP	\$10,000.00
1670-450-03-9000-311	PRINTING SUPPLIES DW	\$ 5,000.00

1680-200-03-9000-311	COMPUTER EQPT	\$10,000.00
	Subtotal	\$25,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	COMP SUPPLIES DW	\$25,000.00
	Subtotal	\$25,000.00

REASON FOR TRANSFER REQUEST: To cover the cost of purchasing new Chromebooks.

- B.7.** Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$6.11	HH Reimbursables	2110-245-07-24OT	H24-00071	R10
\$44.40	HS Reimbursables	2110-245-08-23SB	H24-00091	R00004
\$29.73	EH Reimbursables	2110-245-04-25OT	H25-00011	R01
\$29.73	HS Reimbursables	2110-245-08-25OT	H25-00042	R01

- B.8. BE IT RESOLVED** that the Board of Education hereby awards the Site Reconstruction Base Bid SC-1 – Phase II at Roslyn High School - Bid No. 24/25-49 to The LandTek Group, Inc. in the total base bid amount of \$5,250,000, which sum includes a Sitework Construction Allowance of \$50,000 for additional work required, together with an Additional Wall Padding Allowance in the amount of \$16,000, an Additional Synthetic Turf Allowance in the amount of \$24,000, a Tennis Bleachers Allowance in the amount of \$52,000, a Tennis Shade Shelters Allowance in the amount of \$54,000, and a Batting Tunnel Allowance in the amount of \$24,000; subject to the terms of an agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement between the District and The LandTek Group, Inc.

- B.9. BE IT RESOLVED** that the Board of Education hereby awards the Electrical Reconstruction Base Bid EC-1 – Phase II at Roslyn High School - Bid No. 24/25-49 to Relle Electric Corp. in the total base bid amount of \$760,822, which sum includes an Electrical Construction Allowance of \$20,000 for additional work required; subject to the terms of an agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement between the District and Relle Electric Corp.

- B.10. BE IT RESOLVED** that the Board of Education hereby awards the Plumbing Reconstruction Base Bid PC-1 – Phase II at Roslyn High School - Bid No. 24/25-49 to WHM Plumbing & Heating Contractors, Inc. in the total base bid amount of \$90,465, which sum includes a Plumbing Construction Allowance of \$5,000 for additional work required; subject to the terms of an agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement between the District and WHM Plumbing & Heating Contractors, Inc.

- B.11. WHEREAS**, effective January 1, 2012, Roslyn Union Free School District ("Corporation") adopted the Roslyn Union Free School District Flexible Benefit Plan ("Plan") for the benefit of its employees; and **WHEREAS**, pursuant to Section 8.1 of the Plan, the Corporation may amend the Plan at any time by an instrument in writing.

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended and restated effective January 1, 2025 as an employee welfare benefit plan to be maintained by the Corporation pursuant to Section 125 of the Internal Revenue Code, and that a copy of the plan document, as amended and restated, be attached to these resolutions; and be it further

RESOLVED, that the proper officers of the corporation are authorized to execute the amended and restated Plan, to receive employee contributions and pay benefits as provided therein, and to do every other act or thing necessary or proper to meet and comply with the obligations of the Corporation as therein provided and to carry these resolutions into full force and effect, and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law. **(Attachment B.11.)**

- B.12. Extraclassroom Activity Treasurer Reports (Attachment B.12.)**
High School, September 2024
Middle School, September 2024

- B.13. Recommendation to accept, pursuant to receipt by Sherry Ma, East Hills School Principal, a donation from their PFA, in the amount of \$5,500.00, to be appropriated to 1620.450.04.9000.310 to be used to purchase (2) tables and (16) chairs for the staff lounge, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.**

B.14. Recommendation to accept, pursuant to receipt by Michelle Hazen, Harbor Hill School Principal, a donation from the respective Heights School, East Hills School, and Harbor Hill School PFA, in the amount of \$1,550.50, to be appropriated to 2110.450.07.2000.701 to be used to purchase outdoor stencils for use at each of the schools, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 24, 27, 30 and October 2, 10, 15, 17 and 24, 2024.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 23, 24, 26, 30, and October 1, 2, 9,10, 15, 16, 17 and 18, 2024.

C&I.3 Recommendation to approve 1 Advisor, 1 Chaperone and 14 students from the Forensics Club to attend the Princeton Classic Tournament in Princeton, New Jersey from December 6, 2024 through December 8, 2024 at an estimated cost to the district not to exceed \$8,017.80. [The total cost of the trip: \$11,895.27, Student contribution: \$3,877.47, District contribution: \$8,017.80].

C&I.4 Recommendation to approve Lawrence Reiff to attend the National Council of Teachers of English Annual Conference (NCTE) in Boston, Massachusetts from November 21, 2024 through November 24, 2024 at an estimated cost to the district not to exceed \$2,190.74.

C&I.5 Recommendation to approve 1 coach and 1 student to attend the NYSPHSAA Girls Swimming and Diving Championships in Rochester, New York from November 21, 2024 through November 23, 2024 at an estimated cost to the district not to exceed \$1,445.92.

BOARD OF EDUCATION:

BOE.1 WHEREAS, on May 21, 2024, the Roslyn Union Free School District conducted its annual budget vote and election; and

WHEREAS, the District Clerk is currently in possession of the unused, defective, and void ballots resulting from such election; and

WHEREAS, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the annual budget vote and election has elapsed; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the

Roslyn Union Free School District orders the destruction of all unused, defective, and void ballots resulting from the May 21, 2024 election.

Addendum

BOE.2 BE IT RESOLVED, that the Board of Education hereby approves the Retainer Agreement between the School District and Silverman & Associates for Special Counsel Services; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Retainer Agreement on behalf of the Board of Education.

Public Comments #2

No public comment.

Ms. Ben-Levy moved, seconded by Mr. Seinfeld and carried by a vote of 5-0, (Messrs. Dubner and Levine absent), to approve the Personnel Agenda Items P.1-P.3, Addendum P.2, Business/Finance Agenda Items B.1 – B.14, Curriculum and Instruction Agenda Items C&I.1 – C&I.5, and Board of Education Agenda Items BOE.1 and Addendum BOE.2

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Seinfeld, carried by a vote of 5-0, (Messrs. Dubner and Levine absent), to adjourn at 7:55 p.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk